

AI Faculty Task Force Charter

Charge

The AI Faculty Task Force is charged with developing guidance to help Dr. Pallavi Patel School of Health Sciences to address the use of artificial intelligence in teaching, learning, research, and faculty work. The task force will offer recommendations that support student learning, academic integrity, and equity, while recognizing disciplinary differences and the evolving nature of AI tools.

Purpose and Scope

The Task Force will:

- Establish school-wide guiding principles for AI use
- Develop faculty-facing guidance for instructional, assessment, and scholarly contexts
- Address ethical, equity, privacy, and academic integrity considerations
- Pilot and evaluate AI tools for instructional use and support faculty adoption through training and workshops
- Propose a framework that is flexible, regularly reviewable, and sustainable

The Task Force will not mandate the use of specific AI tools or replace existing academic policies but will align recommendations with institutional policies, accreditation standards, and shared governance structures.

Membership

The Task Force consists of faculty members representing each department in the School of Health Sciences. Departments with more than one campus location may have more than one faculty representative. Departments will provide at minimum one faculty representative and one alternate. Each member will serve for 2 years; appointments are made by the Chair and are renewable.

Members serve as representatives of faculty perspectives rather than individual departments.

Roles and Responsibilities

- Chair/Facilitator: Convenes meetings, coordinates work. It is recommended that the taskforce meets monthly at its inception to ensure progress.

- Vice Chair/Co-Facilitator: Assists with facilitation and continuity
- Task Force Members: Participate in research, drafting, review, and consensus-building

Subgroups may be formed as needed.

Reporting

Final recommendations will be submitted to the Dr Pallavi Patel School of Health Science AI Committee for review, consideration and adoption.